

**DESIGNERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MINUTES  
MADISON, WISCONSIN  
APRIL 6, 2000**

**PRESENT:** James Dorn, Donna Rozar, Dean Field

**EXCUSED:** Karen Kalishek, Clint McCullough

**STAFF PRESENT:** Alfred Hall and Becky Fry

**CALL TO ORDER**

James Dorn, Chair called the meeting to order at 9:44 a.m. A quorum of three members was present.

**AGENDA**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (1/20/00)**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to approve the minutes as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Secretary Cummings's Report**

**Introduction of William Conway, Deputy Secretary**

Secretary Cummings and Deputy Secretary Conway had scheduling conflicts and were unavailable to attend the meeting. However, Mr. Hall offered to convey any questions the Section had to them. Secretary Cummings and Deputy Secretary Conway will be attending the A-E Joint Board meeting April 13, 2000. The Section will have the opportunity to meet Deputy Secretary Conway at that time.

**Bureau Director's Report**

**Designers Section Roster (3/00)**

An updated Section roster was included in the agenda packet. Mr. Hall advised Section members to indicate changes or corrections.

**2000 Section Meeting Dates**

Mr. Hall informed the Section that a copy of the Section roster and the 2000 meeting dates would be included in all future agenda packets.

### **Regulatory Digest**

Mr. Hall informed the Section that an article on ethics would be included in the next Regulatory Digest. He encouraged Section members to send him any information that could be included in the Digests.

### **Applications Reviewed**

The Section took the following action on applications.

Permit As A Designer Of Engineering Systems

1. Approved -2

ANDERSON, WILLIAM R	ELECTRICAL
MCILQUHAM JR, MICHAEL	ELECTRICAL

2. Intent to Deny -2

BRESKE, RANDY S	ELECTRICAL
GEENEN, DANIEL E	ELECTRICAL

### **To-Pass Folder**

Nothing to circulate. Mr. Hall indicated that if Section members received something that they want to share with the other section members in the To-Pass Folder, to send it to him.

## **LEGISLATIVE ISSUES UPDATE**

**Proposed Legislation to Reduce Permit Experience Requirement From Eight To Six Years, Repeal Obtaining a Permit By Experience Only, Proposed To Increase From Two Years To Three Years The Amount of Experience That An Applicant May Receive For Academic Work Without Graduation**

Mr. Hall indicated that the legislative session has ended and he will be working on getting everything in place for the next session in January 2001.

## **ADMINISTRATIVE RULES UPDATE**

Mr. Hall indicated that there would be a public hearing held on April 12, 2000 at 1:30 p.m. The hearing will be for the rules related to the issues of registration seals, experience requirements for professional engineers and education requirements for land surveyors.

Mr. Hall has received the Legislative Reference Bureau (LRB) Clearinghouse Report relating to the proposed administrative rules. The LRB indicated that the rules related to professional engineer candidates obtaining experience within 10-15 years immediately preceding their application for registration were more restrictive than the statutes.

## **EXAMINATION ISSUES**

Nothing to discuss.

## **SECTION MEMBER ACTIVITY**

Donna Rozar indicated that she was elected to the Wood County Board of Supervisors.

Dean Field indicated he retired on February 29, 2000, but will still be doing some consulting work for the company.

### **Approval of Candidates for Examination and Review of Subsequent Experience**

Mr. Hall indicated that applicants who have been approved for the examination and successfully pass it, still have to meet the requirement of one year of experience in their respective area of design. It would be prudent to delegate authority to a professional member of the section to approve an applicant's last year of experience. This is under the condition that the Section member consult with the Section whenever there is a question about the applicant's experience.

**MOTION:** Dean Field moved, seconded by Donna Rozar, to authorize the designated professional Section member to approve an applicant's last year of experience, after the applicant passes the examination. An applicant who has questionable or unsatisfactory experience will be referred back to the Section for its approval. Motion carried unanimously.

## **PRACTICE ISSUES**

Nothing to discuss.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

Nothing to discuss.

## **NEW BUSINESS**

Mr. Hall indicated that there is nothing to report regarding filling Clint McCullough's position of a designer of private sewer systems and plumber. Mr. Hall indicated that he would put an article in the Regulatory Digest regarding the vacancy of a professional member.

James Dorn reminded the Section that the Statements of Economic Interest from the State of Wisconsin Ethics Board are due April 30, 2000.

## **RECESS TO CLOSED SESSION**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b) and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss

the issue of case status reports, case closings, examination issues, deliberations on stipulations that may be signed after printing of the agenda and pending applications, Motion carried by a roll call vote: Donna Rozar-yes, Dean Field-yes; James Dorn-yes.

Open Session recessed at 10:22 a.m.

### **CLOSED SESSION**

The Section received a copy of the Division of Enforcement Case Status Report.

The Section deliberated on pending applications.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Dean Field moved, seconded by Donna Rozar, to reconvene to Open Session at 11:27 a.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

#### **APPLICATION REVIEW**

**MOTION:** Dean Field moved, seconded by Donna Rozar, to reaffirm Mr. Field's review recommendation to approve the applications of William R Anderson and Michael Mcilquham, Jr., and to issue an intent to deny for the applications of Randy S. Breske and Daniel E. Geenen. Motion carried unanimously.

**MOTION:** Dean Field moved, seconded by Donna Rozar, to approve Robin M. Aerne to sit for the examination for permit as a Designer of Engineering Systems. Motion carried unanimously.

**MOTION:** Dean Field moved, seconded by Donna Rozar, to deny the application for Randy S. Breske for Registration as a Designer of Engineering Systems. Motion carried unanimously.

**MOTION:** Dean Field moved, seconded by Donna Rozar, to issue an intent to deny the applications for Kari Gehde and Steven J. Thren a Designer of Engineering Systems permit. Motion carried unanimously.

**MOTION:** Donna Rozar moved, seconded by Dean Field, to approve the applications for Bernard J. Bialk; Robert J. Dunn; Frank Gillitzer; Kenneth R. Grothe; Philip K. Onstad; Glenn D. Richardson; William C. Stoiber, Jr.; Steven J. Roberge; and Keith E. Stoner for a Designer of Engineering Systems permit. Motion carried unanimously.

**SUCH OTHER ITEMS AS AUTHORIZED BY LAW**

None

**ADJOURNMENT**

**MOTION:** Donna Rozar moved, seconded by Dean Field, to adjourn the meeting at 11:29 a.m. Motion carried unanimously.